**Parent Partnership Policy**

**Working closely and in partnership with parents is deeply embedded throughout all of our practice and provision, this policy should be read in conjunction with all other of Patcham Village Pre-school policies: Also correlates with the EYFS April 2017 of which all set out the frameworks for supporting staff, children, Parents and Carers.**

**There will be variations to the level of parental involvement in the event of a pandemic.**

Parents are the first and primary educators of their young children. The aim of the group is to support and work with them, not to supplant them. We will:

* Make all new parents aware of the group's systems, policies and procedures including

Fee's set out in the settings general information letter including shop fee being required on a weekly/monthly/termly basis and always in advance.

* The need for 4 weeks (term time) paid notice when withdrawing a child from Patcham Village Pre-school.
* That all absences whether holiday or sick is payable including if isolation/quarantine is required.
* Ensure that information is shared with parents on an ongoing basis about their child's progress including the progress check at age two –three years of age.
* Ensure that all parents have opportunities to contribute their own skills, knowledge and interests within the Pre-school.
* Involve parents fully in shared record keeping on their own child, both formally and informally.
* Provide parents with opportunities to come in for volunteer sessions in the setting and the allotment.
* Hold special family days.
* Ensure that all parents are fully informed about meetings, conferences, workshops and training.
* Consult with families about the times of meetings to avoid excluding anyone.
* Provide a home diary system where it is deemed appropriate and telephone appointment system to ensure inclusion.
* Hold meetings in venues which are accessible and appropriate for all.
* Make known to all parents the systems for registering queries, complaints or suggestions.
* Provide opportunities for parents to learn about the Pre-school curriculum and about young children's learning, in Pre-school and at home.
* Send fortnightly planning and ideas for supporting learning at home to parents/carers and child care providers with whom we share care of children via email.
* To keep parents/carers informed through our face-book page.
* Through Tapestry ensure learning is seamless between home and setting.
* Display all of our policies on our web-site to ensure transparency

This policy was reviewed on 28th July 2020 and replaces that which was adopted by Patcham Village Pre-school on 5th July 2019.

Signed by

Manager (Janet Hornsby)

Date: