**STUDENT PLACEMENT POLICY:**

**This policy should be read in conjunction with the: Data Collection Policy, Parent Partnership Policy, Confidentiality Policy, Safe Recruitment Policy, Safeguarding Children Policy, staffing and staff deployment Policy, Observation, Assessment and Record keeping policy and procedures and E-Policy. Also correlates with the EYFS April 2017 – Sections: 3.2, 3.11, 3.20, 3.21, 3.22,3.29; of which all set out the frameworks for supporting staff, parents, carers and children.**

We recognise that the quality and variety of work which goes on in a pre-school makes it an ideal place for students on placement from schools and colleges and childcare courses, or Tutor Fieldworker courses.

Students are welcomed into Patcham Village Pre-school on the following conditions:

* The needs of the children are paramount. Students will not be admitted in numbers which hinder the essential work of the pre-school.
* Students must be confirmed by their tutor as being engaged in a bona fide childcare course which provides necessary background understanding of children's development and activities.
* Students required to conduct child studies will obtain written permission from the parents of the child to be studied.
* Any information gained by the students about the children, families or other adults in the pre-school must remain confidential.
* Suitable DBS clearance will be received before students have unrestricted access to children.
* No student under the age of 16 will have unsupervised access to children.

This policy was reviewed on 5th July 2019 and replaces that which was adopted by Patcham Village Pre-school on 8th August 2018.

Signed by

Janet Hornsby (Manager)

Date: